English Language Learners

Title: ELL Teacher

Purpose/Objective: To build relationships between English Language Learners and other community members through English-language instruction

Location: Trinity United Methodist Church/Las Américas comunidad de fe
1548 8th Street
Des Moines, IA 50314

Key Responsibilities:
- Prepare and deliver at least one two-hour English-language lesson per week
- Communicate and coordinate with teacher's assistant to successfully run class
- Make all necessary copies and handouts for class, distribute and keep track of textbooks
- Set up and tear down classroom, leave spaces in good order
- Attend teachers/teacher's assistants meetings
- Maintain professional and respectful composure throughout service
- Report all issues to volunteer supervisor or appropriate member of leadership team

Qualifications:
- At least 18 years old
- Ability to pass a background check
- Previous experience teaching/tutoring a plus
- Knowledge of a second language helpful

Time Commitment:
- Teachers must commit to leading at least one class for an entire semester
  - Classes held 9:00-11:00 a.m. Tuesdays, 6:00-8:00 p.m. Tuesdays, and 6:00-8:00 p.m. Thursdays; Fall semester begins after Labor Day and ends before Christmas, Spring semester begins after New Year's and ends before Memorial Day

Training/Support Provided:
- Monthly teachers/teacher's assistants meetings
- Orientation
- Ongoing teacher training in relevant areas
- Textbooks, copier, teaching resources, classroom materials, access to a computer available

Benefits:
- Opportunity to network and connect with diverse members of the community
- Record of volunteer service for related work and school purposes, letter of recommendation
- Chance to serve as an advocate for Des Moines and Iowa, represent your community
- Ability to gain valuable time management, teamwork, leadership, and interpersonal skills

Volunteer Supervisor and Contact Information: Veronica Stafford
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